

# Automated Commercial Environment (ACE) Overview

ACE is the U.S. Customs online account management system for U.S. importers and brokers. It will provide you the ability to monitor your import operations and identify compliance issues through access to more than 100 reports. These reports will provide you with valuable details on the number of shipments, ports of entries, values, commodities and tariff numbers used, duties paid, etc. This includes your importer bond sufficiency.

Also, when you register for a free ACE account you can take advantage of the system's Periodic Monthly Statement feature, a tool for tracking, managing, and paying Customs duties and fees. With the ACE account-based system, monthly payment and statement capabilities are available, meaning periodic payment participants have the ability to wait until the 15th working day of the next month to pay for shipments released during the previous calendar month.

## Periodic Monthly Statement

Mohawk follows a procedure for setting up Periodic Monthly Statement (PMS) that simplifies the application process and allows you as the importer access your Customs data directly, including monthly statement reports. The procedure is as follows:

### 1. Apply for an ACE portal on-line

This must be done from a computer at the importer's premises since a digitally signed copy of the application will be sent and MUST be emailed from the party applying.

The link to the online application is:

[http://cbp.gov/linkhandler/cgov/trade/automated/modernization/ace\\_app\\_info/ace\\_portal\\_app.ctt/ace\\_portal\\_app.pdf](http://cbp.gov/linkhandler/cgov/trade/automated/modernization/ace_app_info/ace_portal_app.ctt/ace_portal_app.pdf)

Mohawk will email the application to your company.

### 2. Apply for an importer ACH account

You will need to download a copy of the ACH application from Customs at:

[http://forms.cbp.gov/pdf/CBP\\_Form\\_400.pdf](http://forms.cbp.gov/pdf/CBP_Form_400.pdf)

The form must be completed and emailed at ACH-CUSTOMS@dhs.gov or faxed back to them.

The fax number is (317) 298-1259.

### 3. Apply for Periodic Monthly Statements

Detailed instructions can be found at:

[http://apps.cbp.gov/csms/docs/17939\\_301045624/Final\\_PMS\\_Overview\\_and\\_Application\\_062310.pdf](http://apps.cbp.gov/csms/docs/17939_301045624/Final_PMS_Overview_and_Application_062310.pdf)

This link will be emailed to you as well.

### Note

A foreign importer of record can become an ACE participant and take advantage of Periodic Monthly Statement payment, if the importer has a resident agent with a U.S. address. The U.S. business address provided to CBP can be that of his broker.