



# Automated Commercial Environment (ACE) Overview

ACE is the U.S. Customs online account management system for importers and brokers.

Register for a free ACE account and take advantage of the ability to monitor your import operations and identify compliance issues through access to more than 100 reports. These reports will provide you with valuable details on the number of shipments, ports of entries, values, commodities and tariff numbers used, duties paid, etc. This includes your importer bond sufficiency.

## Periodic Monthly Statement

When you register for a free ACE account you can take advantage of the system's Periodic Monthly Statement feature—a tool for tracking, managing, and paying Customs duties and fees.

The ACE account-based system gives U.S. importers monthly payment and statement capabilities. This means that periodic payment participants have the ability to wait until the 15th working day of the next month to pay for shipments released during the previous calendar month.

A foreign importer of record can become an ACE participant and take advantage of Periodic Monthly Statement payment, if the importer has a resident agent with a U.S. address. The U.S. business address provided to CBP can be that of his broker.

Interested in taking advantage of Periodic Monthly Statements? Mohawk can help. We've simplified the application process for Periodic Monthly Statement (PMS), allowing you,

the importer, direct access to your Customs data, including monthly statement reports. The procedure is as follows:

### 1. Apply for an ACE portal on-line

Since a digitally signed copy of the application will be sent to and must be emailed from the party applying, registration must be completed from a computer at the importer's premises. Download the application at:

[http://www.cbp.gov/sites/default/files/documents/ace\\_portal\\_app\\_2013114.pdf](http://www.cbp.gov/sites/default/files/documents/ace_portal_app_2013114.pdf)

### 2. Apply for an importer ACH account

a. Download a copy of the ACH application from Customs at: [http://forms.cbp.gov/pdf/CBP\\_Form\\_400.pdf](http://forms.cbp.gov/pdf/CBP_Form_400.pdf)

b. Return the completed application via email to [ACH-CUSTOMS@dhs.gov](mailto:ACH-CUSTOMS@dhs.gov) or via fax to (317) 298-1259.

### 3. Apply for Periodic Monthly Statements

Download the instructions at: [http://apps.cbp.gov/csms/docs/17939\\_301045624/Final\\_PMS\\_](http://apps.cbp.gov/csms/docs/17939_301045624/Final_PMS_Overview_and_Application_062310.pdf)

[Overview\\_and\\_Application\\_062310.pdf](http://apps.cbp.gov/csms/docs/17939_301045624/Final_PMS_Overview_and_Application_062310.pdf)

or contact Robert Stein, VP, Customs & Trade Compliance, at [rstein@mohawkglobal.com](mailto:rstein@mohawkglobal.com) for an email template.

### 4. Update your continuous bond

Your continuous bond must be updated with a rider if you participate in Periodic Monthly Statements. To add the rider to your continuous bond email Tina Jordan, Customs & Trade Compliance Manager, at:

[tjordan@mohawkglobal.com](mailto:tjordan@mohawkglobal.com).